



Office of Graduate Medical Education West Virginia University School of Medicine

Graduate Medical Education Program and Resident Position Approval Process

Policy: All requests for expansion of resident complement of existing GME programs or the establishment of new GME training programs shall only occur with the approval of the Executive Leadership Group (ELG) based upon available funding and the GMEC concerning ability to meet requirements specified by the applicable RRC. Funding negotiations with affiliate hospital representatives (VA, WVUH, WVUH-E) or other entities shall not occur without approval of the ELG. Funding negotiations are not to occur prior to the ELG's consideration of the GMEC's and DIO's recommendations concerning the needs of West Virginia, the Health Sciences Center, our affiliate hospitals, educational milieu, track record and requesting department's ability to sustain such requests.

Procedure: All proposals for establishment of new training programs or increases in resident complement must first be approved by the ELG based upon strategic needs of the School of Medicine and WVU Medicine. Approval must also be obtained from the Chief Financial Officer by submitting a completed pro forma.

Upon the approval recommendation of the ELG, the DIO shall assign such request for review by the GME Taskforce and the full GMEC of the requesting department's ability to meet the programmatic requirements of the applicable RRC.

The ELG, at its discretion, may assign the Chair of the requesting department or others to negotiate with representatives of affiliate hospitals for funding support for new programs or program expansion. The DIO and Chief Finance Officer's Team shall be responsible for finalizing all funding agreements and contractual documents for execution by the Vice President of Health Sciences.

The ELG shall retain the right to disapprove new program development or program expansion at any point of the process.

Reviewed by Council of Chairs: January 2010
Approved by Dean Brick effective February 1, 2010
Revised by the GMEC: November 13, 2015