

## Part 5

### Faculty Rights, Responsibilities, and Appeal Procedures

#### 5.6 Outside Employment and Consulting

Outside employment is left to the discretion of the faculty member, subject to the policies governing consulting stated below. The compensation derived from such activities is also left to the discretion of the faculty member. However, faculty members may not tutor their own students for compensation. A full-time faculty member may not accept teaching assignments at other institutions without the approval of the dean. Such teaching falls under the policies governing consulting.

Consulting by faculty members is normally limited to one working day per week. Such consulting should not prevent a faculty member from fulfilling responsibilities to the institution. Consulting work must be reported to the chairperson, who reports to the dean regarding the extent of consulting by the faculty members in the department. University stationery and other resources may not be used for correspondence or for reports that are related to the consulting work. The University rarely uses its staff and resources for paid consulting on its own projects. Such consulting must be approved by the dean and receive clearance from the Office of Sponsored Programs when a sponsored project is involved. Outside employment and consulting activities must be consistent with the provisions of [Series 9 and 31](#).