

How to page Dean on Call

The Department of Medical Education offers the ability for students to contact one of the Associate Deans for an **emergency** after regular office hours through the Dean on Call program. Emergencies may include, but are not limited to, an illness or accident preventing a student from taking an examination, a needlestick, and/or an incident that may precipitate a student's leave from the curriculum. If a student has a needlestick, report to the Employee Health Office at the hospital where the exposure occurred (see Needlestick Policy and Procedure in Student Handbook). Students may place the call for their respective campus:

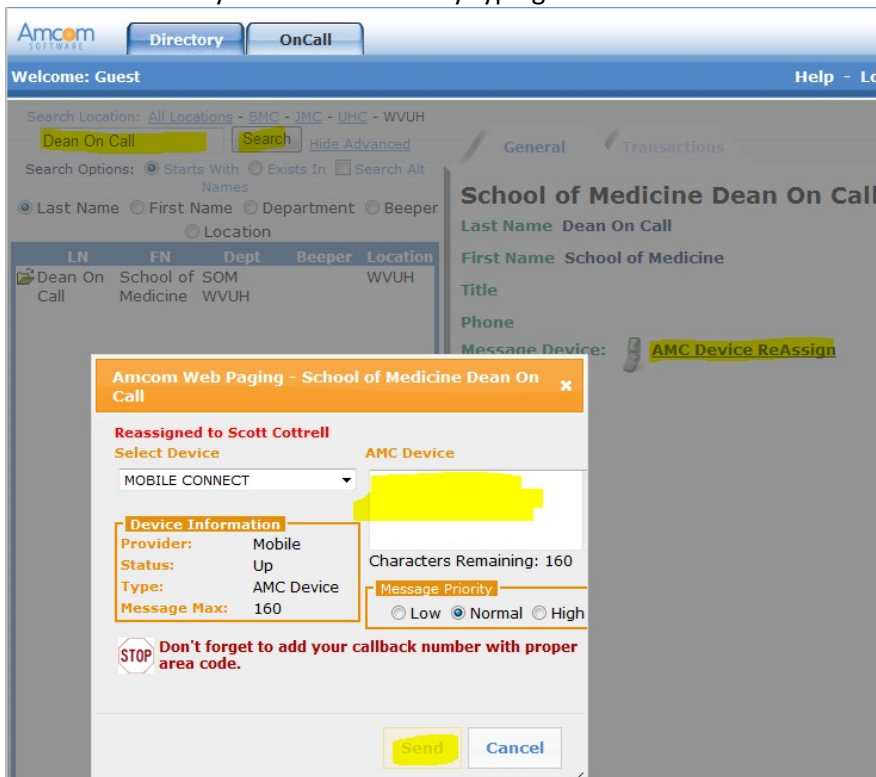
MS1, MS2 and Morgantown MS3/MS4

External

Please note: If you are paging Dean on Call **externally** and outside of WVU computer system, then call **304-598-4000** and have the Hospital Operators page Dean On Call for you.

Internal

- Go to Connect page (<http://connect.wvuhealthcare.com/>)
- Click **On Call** in the top menu
- Search the Directory for **Dean On Call** by typing in the search box



- Once you select Dean on Call, click **AMC Device ReAssign**.
- Type your message in the **AMC Device** popup box (*be sure to include your callback number*) and click **Send**.

MS3/MS4 Charleston Students:

1. Local call is 304-388-8250- enter pager # 3753, enter number to call, or
2. Call Charleston hospital operator (304-388-5432) and ask to page Dean on Call.

MS3/MS4 Eastern Students:

1. Call Dean on Call at 304-264-9202 (after 5:00pm and on weekends call 304-264-6234).