CASE LOG POLICY

It is the responsibility of each resident to keep their logs up to date. All cases are logged into the ACGME website or App. Please see the program administrator if you have forgotten your password. Case log instructions are specific for surgery and can be accessed at ACGME Case Log Instructions General Surgery. Questions about case logs should be brought to the program director, who will reach out to the ACGME if unable to answer.

It is the expectation of program leadership that cases are logged on an at least weekly basis. Operative logs are monitored each month by the program director and CCC. A warning email will be sent by resident administration if case logs have not been entered in >30 days. If cases are not logged and kept current, the resident will be placed on Administrative leave (please refer to the Department Discipline Policy) with mandated PTO day. Failure to update case logs after 45 days will result in level 1 intervention as defined by the WVU GME bylaws. Failure to update case logs after 60 days will result in elevation to level 2 intervention as defined by GME bylaws.

Surgical case logs must be completed and available for the entire program upon graduation. No certifications will be issued until all case logs are completed and the final surgical record signed. It is mandatory that cases be logged throughout the continuum of the resident's surgical training. It is not acceptable to log the minimal number of required cases and stop recording cases.

The ACGME requires case logs to be submitted by preliminary residents as well.

Cases should be logged for all rotations, including those conducted external to WVU.