### **Navigating Applications**



Presented by Victoria Paz, Office Manager Graduate Medical Education



• Link to request slide deck & handouts

Your portal to accessing MOST applications at WVUMedicine:

# CONNECT

https://connect.wvumedicine.org/

Note: you must be connected to the network to access the site

### connect.wvumedicine.org

#### CONNECT

Home Workday Workday Training Hub Departments Applications ReadySet **HROneSource** Policies & Protocols Training Telemedicine Epic @ WVU Medicine **Professional Coding** Safety Reports Bravo! **Reference Tools** My Dashboard **WVU**Medicine



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WestVirginiaUniversity



Epic @ WVU Medicine creates an information system across our health system that has one patient ID, one record and one unified system of care.

- Access via CONNECT >>
- Epic @ WVUMedicine
- Epic @ WVUMedicine allows for one patient ID, one record and one unified system of care across system health locations
- Need help with Epic? Visit the website: https://connect.wvumedicine.org/epicwvu-medicine/

### **Epic Training**

- Epic training is required according to hospital policy before a resident or fellow can start clinical training. Some providers may need training on more than one application.
  - Speak to your Program Manager about scheduling for training
  - NEW for 2024: Digital e-Learning courses for Epic training are now available in Workday
  - Additional sessions are in person at the Operations Support Center
- Epic Production is the correct environment to access for patient info and documentation. It is represented by the white icon with red lettering. More information about other environments is contained in the "Epic Provider Training Handout".
- Questions concerning Epic: contact epicprovidertraining@wvumedicine.org
- Direct any log in issues to the Help Desk (info on next slide)



#### **WVU**Medicine

### **Clinical Epic Help Desk**

### 304-598-HELP (4357) Option 2

- Available: 7 am to 5 pm; Monday through Friday, excluding holidays
- The Clinical Help Desk is intended for physicians, advanced practice providers (APPs), clinical staff, or employees calling on behalf of a provider.
- The Clinical Help Desk is designed to help with workflow issues and problems that occur after providers have logged into Epic.
- To reach the Clinical Help Desk, call 304-598-HELP (4357) and press 2 when the automated recording answers.
- Note that all password or login issues should go to the IT Technical Help Desk.
- If you need technical assistance for log in or password issues, call 304-598-HELP and press option 1.





### **Operations Support Center (OSC)**



#### 3040 University Avenue Morgantown, WV 26505







• Access via CONNECT >> Applications >> Citrix

<sup>сіткіх</sup> StoreFront	þomain\user or user@domain.com Log On	

- Citrix is the hospital remote access computer application and must be used to access Epic when off site.
- Need help with Citrix? Contact the WVU Medicine IT Help Desk (304-598-4357) or submit an IT Ticket.

### Remote Epic Access via Citrix

Imprivata ID MUST be downloaded on your phone to access Citrix, this allows for second factor authentication.

Search for https://apps.wvumedicine.org

Instal	l Citrix Receiver to access your applica	tions
	I agree with the Citrix license agreement	

- Install or save as a favorite
  - To install click agree and then install
- Enter Username (email or Epic login) and Password to login
  - You will then be prompted by Imprivata on your phone to approve this login.

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Epic	Details	Epic SRO	Details	Epic PLY	Details

Click on desired application. Contact the help desk if your desired application is not available under the apps menu.







#### Access via CONNECT >> Workday

workda	у.
Active Workers	>
Inactive Workers	8

Please login using your credentials.	
Example: username	
Password	
Sign in	

- Workday provides instant access to important tasks and actions including CBLs within the Learning tab.
- Need help with Workday?

Visit: https://www.myworkday.com/wvumedicine/wdhelp/helpcenter





### Workday

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Access via https://www.e-value.net/login.cfm

Username	
Password	
Institutional Code	
Not required unless provided by Program	
Login	

- eValue is the GME evaluation system for residents and a repository for residency program specific information, including personal records and a professional portfolio
- Need help with eValue? Contact: your Program Manager



MedHub Email Notifications



- eValue is designed to push notifications to your WVUMedicine email account of requirements about to expire including but not limited to Duty Hours, ACLS/PALS certification & DS2019 renewals
- Did you get a MedHub email alert? Contact: your Program Manager



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Access via https://sole.hsc.wvu.edu/



- SOLE is the informational resource site for GME (our library)
- Need help with SOLE? Contact: solesupport@hsc.wvu.edu



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### https://medicine.hsc.wvu.edu/gme/

Visit the GME website for more information about our programs and people. Welcome to the team!