

## Policy on Rescinding an MD Acceptance Offer

It is the expectation that all accepted students abide by the Code of Professionalism and Functional Technical Standards of the West Virginia University School of Medicine (WVU SoM). By accepting admission, applicants and students agree to abide by the policies and standards set forth on the school's website, in SOLE, and in the Student Handbook posted in SOLE under "Courses and Sites."

The WVU SoM Rescission Committee is composed of 5 individuals (Committee on Admissions members and Student Services deans) including and appointed by the Dean for Admissions. The Rescission Committee will decide if rescission is necessary. Students may have their offer of acceptance rescinded for, but not limited to, the following reasons:

1. Failure to complete onboarding assignments by the stated deadlines in the "Doctor is In" SOLE site or failure to progress in the completion of onboarding assignments in a timely manner, as deemed appropriate by the Rescission Committee.
2. Failure to maintain timely correspondence with the MD Admissions Office, evidenced by a lack of responses to emails, phone calls, and other means. Timely responses to correspondence from the WVU SoM are expected to occur no later than 11:59 PM of the 5<sup>th</sup> working day from receiving correspondence.
3. Failure to report in writing any legal or other indiscretions to the Dean for Admissions as stated in point three in the Screening Accepted Students in the MD Degree Prior to Matriculation Policy. All legal and other indiscretions that occur prior to the required background check, and those that occur after the background check and before matriculation, must be reported in writing to the Dean for Admissions. Indiscretions that have occurred after the background check **must** be reported no later than 11:59 PM of the 5<sup>th</sup> working day after occurrence.
4. Failure to maintain the same level of academic achievement that the applicant had prior to admission in the remaining coursework after acceptance and prior to matriculation.
5. Failure to report any failing coursework or institutional actions after acceptance and prior to matriculation.
6. Failure to abide by the AAMC Application and Acceptance Protocols for Applicants.
7. Failure to adhere to the AAMC Choose Your Medical School Tool deadlines and the WVU SoM-specific deadlines detailed in admissions and pre-matriculation correspondence.

All types of academic, legal, and other indiscretions that are identified and/or which occur after a student matriculates will be addressed by the Committee on Academic and Professional Standards (CAPS) and managed by the procedures outlined in the policies of CAPS. In the instance of incoming medical students who are accepted from the waitlist within a short time frame before matriculation, results of their background checks must be available for review by a Student Services dean no later than one week prior to the first term meeting of CAPS, as noted in admission correspondence. Matriculation is defined as attendance at the first day of medical school and indicated in the academic calendar as the first day of the professional development course CCMD 8021.

**Related and relevant policies include:**

- Functional Technical Standards Policy
- Screening Accepted Students in the MD Degree Prior to Matriculation Policy
- West Virginia University School of Medicine Policy on Academic and Professional Standards Governing the M.D. Degree Program

*This policy may be amended and approved by a simple majority vote of the COA.*

*This policy will be reviewed periodically by the COA and the Dean for Admissions for the MD Degree to ensure it is in keeping with current WVU SoM and AAMC standards.*

*Created September 2025*

*Approved by the COA on September 16, 2025*

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Signature

Date

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Printed Name