

INTERVIEW POLICY

Resident is responsible for clinical coverage and coordinating such with as much advance notice to all affected.

In-person interviews - Each resident is granted a **TOTAL of five full interview days**. Any days necessary above these five will be taken as vacation days. (These days are only granted for the job and/or Fellowship interviews.) If a resident leaves duty at noon, ½ day will be charged to that resident. If a resident leaves duty before noon, one full day will be charged.

Virtual Interviews – The time allotted for virtual interviews will be calculated as below:

1. ½ days – work out details with the team, which would include at least 4 hours of clinical work.
2. Full day – less than 4 hours of clinical work
3. Submit a copy of the schedule when received to program administrator and program director for verification and tracking.

Beyond 5 days- vacation time will be used.

Residents may use their days off for interview dates. If they do not feel they can interview on days off, they must use vacation time for any interviews in excess of the 5 full days or 10 half days.

Night Float – If interviewing while on night float, if the program determines that fatigue may compromise care the resident will be relieved of duty and will use one vacation day.